



# Bismarck Police Department

## 2010 Annual Report



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## CHIEF'S MESSAGE

On behalf of the Bismarck Police Department, I am pleased to present our 2010 Annual Report. This report will provide you an overview of the efforts and accomplishments of the department this past year. We are very proud of our accomplishments and service to our community. It is because of the efforts of our employees and our strong partnership with our citizens that Bismarck continues to have one of the lowest crime rates in the United States for a city our size.

In 2010 we were able to add five police officers to our staff as a result of two significant federal grants received in late 2009. One of the grants is a COPS Hiring Grant that provides funding for the salary and benefit costs for three officers for a three year period, with the requirement the City maintains these positions for a period of one year after expiration of the grant. This grant requires that these officers must supplement the community oriented policing efforts of the department. The other grant is an Office on Violence Against Women (OVW) grant that provides funding for the salary and benefit costs for two special investigative positions for a two year period. These investigative positions must be dedicated solely to the investigation of crimes involving domestic violence, sexual assault, and stalking.

The COPS Hiring Grant allowed us to assign two additional officers to our Crime Prevention/Community Services Section. These officers will be dedicated to improving our liaison and partnerships with neighborhood groups, landlords, and the business community. We recognize that the police department is only effective with the support of our community and strong partnerships are vital in maintaining a safe community. Many of the property crimes in our community, such as motor vehicle thefts and thefts from motor vehicles, could be significantly reduced solely by people taking simple measures to prevent these crimes. These officers will be focusing on education and other efforts to encourage basic prevention measures that will lower crime in our community. This grant also allowed us to assign an officer to the position of Research and Analysis Officer. This officer will have the responsibility to conduct detailed analysis of crime and traffic data in order to provide information that will be used to develop strategic plans regarding policing issues in our community. This will allow for more efficient and effective use of our limited manpower resources, and also provide for improved proactive policing efforts. The OVW grant allows us to assign two detectives specifically to investigate crimes of



CHIEF KEITH WITT

## CHIEF'S MESSAGE

domestic violence, sexual assault, and stalking. We have been seeing steady and significant increases in these serious crimes in our community. These detectives will focus their investigative efforts to help solve these crimes, hold perpetrators accountable, and provide improved services to victims of these crimes. Additionally, these detectives will work in close partnership with other organizations in the community, such as the Abused Adult Resource Center to coordinate the effective delivery of required services to victims and their families.

We are very fortunate that we have a thriving and growing community. We are seeing many exciting things happen in Bismarck and without a doubt, we are very fortunate when we look at the current events in many other areas of our nation. However, this steadily increasing growth and activity in our community is leading to increased calls for police service and increased traffic problems. These are placing increasing workload demands on the resources of our department. We are constantly evaluating and strategically planning to most efficiently and effectively use our resources to meet these increasing demands while maintaining our current level of service. I believe our success in meeting these increasing demands is the quality and dedication of the employees in the police department. They are truly dedicated to providing professional service to our community and I am confident that working together with the community, we can continue to keep Bismarck a safe community that provides a great place to live, work, and play.

I hope you find this report informative and interesting. If you have any comments or concerns, please feel free to contact me. Thank you for your continued support in making Bismarck a safe community.



CHIEF OF PO-

LICE



## 2011 Goals

- Develop strategies and focus efforts to reduce the incidence of violent crimes
- Focus crime prevention efforts on the crimes of theft from motor vehicles and motor vehicle theft
- Reduction of the occurrence of traffic violations and motor vehicle crashes
- Successfully attain CALEA re-accreditation
- Improve internal department communications
- Formalize Analysis Based Policing and continue development of the Research and Analysis Officer position
- Continue with succession planning due to upcoming retirement of management personnel
- Continue to work closely with the City Change Management Coalition concerning the City Workforce Planning Project
- Maintain competitive employee salary and benefits.
- Continue increased crime prevention/community service including a focus of enhancing efforts with the business community and neighborhood/community groups
- Increase outreach efforts to the Community
- Continue to plan and develop strategies to address the continued growth of the community and calls for service in order to maintain the current level of service
- Provide quality cost effective training for employees
- Continue to recruit and utilize volunteers
- Expand recruitment efforts with a focus on recruiting and hiring members of minority groups
- Improve the department property inventory system
- Continue efforts to release or dispose of evidentiary property that is no longer required to be held by the department

## **BISMARCK POLICE DEPARTMENT PERSONNEL**

### **ADMINISTRATION**

#### **CHIEF OF POLICE**



**Keith Witt, 29 years**

#### ***FIELD SERVICES COMMANDER***

Deputy Chief Dan Donlin, 22 years

#### ***SUPPORT SERVICES COMMANDER***

Deputy Chief Fred Wooten, 26 years

#### ***ADMINISTRATION OFFICE MANAGER***

Susan Ronning, Office Assistant III, 2 years

## FIELD SERVICES PERSONNEL

### PATROL

Lt. Doug Ketterling, 39 years  
Lt. Steve Cysewski, 29 years  
Lt. David Draovitch, 21 years  
Lt. Mike McMerty, 14 years  
Sgt. Steven Kenner, 31 years  
Sgt. Dwight Offerman, 30 years  
Sgt. Dean Dassinger, 29 years  
Sgt. Scott Meyers, 22 years  
Sgt. Lyle Sinclair, 17 years  
Sgt. Cody Trom, 13 years  
Sgt. Jason Stugelmeyer, 9 years  
Officer Jan Nass, 28 years  
Officer Brian Burkett, 28 years  
Officer Rob Carvell, 17 years  
Officer Nicole Moritz, 16 years  
Officer Andrew Zachmeier, 10 years  
Officer John Bocker, 8 years  
Officer Preston McKay, 7 years  
Officer Leslie Schumacher, 7 years  
Officer Robyn Krile, 6 years  
Officer Jason Bullis, 6 years  
Officer Lynn Wanner, 6 years  
Officer Steve Klabo, 4 years  
Officer Kelly Dollinger, 4 years  
Officer Luke Beasley, 4 years  
Officer Luke Gardiner, 4 years  
Officer Noah Lindelow, 3 years  
Officer Chad Fetzer, 3 years

Officer Brooke Reisenauer, 3 years  
Officer Shaun Burkhartsmeier, 3 years  
Officer Janelle Middlestead, 3 years  
Officer Sean Kiesz, 2 years  
Officer Mitchell Wardzinski, 2 years  
Officer David Johnson, 2 years  
Officer Matthew Fullerton, 2 years  
Officer Dale Schaeffer, 2 years  
Officer Brad Jerome, 2 years  
Officer Amanda Hocker, 1 year  
Officer Dustin Miller, 1 year  
Officer Sheldon Welch, 1 year  
Officer Lance Allerdings, 1 year  
Officer Josh Brown, 1 year  
Officer Jeremy Seeklander, 1 year  
Officer Scarlett Schaan-Vetter, 1 year  
Officer Colt Bohn, 1 year  
Officer Jostin Schaeffer, 1 year  
Officer Tim Sass, 8 months  
Officer Mark Otterness, 8 months  
Officer April McCarthy, 6 months  
Officer Jordan West, 5 months  
Officer Daniel Grider, 5 months  
Officer Kendall Vetter, 5 months  
Officer Jared Danzeisen, 3 months



**FIELD SERVICES PERSONNEL (Continued)****INVESTIGATIONS**

Lt. Robert Haas, 31 years  
Sgt. William Connor, 24 years  
Sgt. Gary Malo, 16 years  
Office Asst. Il Dee Turnbull, 32 yrs  
Detective Rick Schaible, 31 years  
Detective Roger Becker, 28 years  
Detective Mark Gaddis, 18 years  
Detective Paul Olson, 15 years  
Detective Chad Spotts, 14 years  
Detective Jesse Hellman, 10 years  
Detective Dean Clarkson, 10 years  
Detective Roger Marks III, 9 years  
(promoted to Patrol Sergeant 10/10)  
Detective Chad Seidel, 8 years  
Detective Jerry Stein, 8 years  
Detective Michael Bolme, 7 years  
Detective Scott Betz, 7 years  
Detective Loren Grensteiner, 7 years  
Detective Joe Arenz, 6 years  
Detective Darin Heinert, 6 years  
(moved to Patrol 8/10)  
Detective Glen Ternes, 5 years

**WARRANTS**

(under Lt. Haas supervision)

Warrants Officer Tim Krous, 8 years  
Warrants Officer Jeremy Curtis, 8 years

**TRAFFIC**

Lt. Steve Kilde, 11 years  
Sgt. Jeff Solemsaas, 17 years (moved to Traffic 5/10)  
Officer Clayton Maier, 11 years  
Officer David Horner, 9 years  
Officer Kevin Huber, 9 years  
Officer John Butman, 6 years  
Officer Timothy Bleth, 3 years  
Warden Missy Hilsendeger, 18 yrs  
Warden Lynnette Jacobs, 8 years  
Warden Ed Woodcock, 3 years  
Car Marker Jason Johns, 3 years  
Car Marker Heather Balkowitsch, 2 years



## **SUPPORT SERVICES PERSONNEL**

### **ADMINISTRATIVE SERVICES**

Lt. Randy Ziegler, 18 years  
Accreditation Officer Sue Anderson, 25 years  
Officer Kent Kaylor, 2 years

### **RECORDS & RECEPTION**

Principal Office Assistant, Kelly Broeckel, 7 years  
Office Assistant I Deb Kenner, 27 years  
Office Assistant I Amy Senger, 5 years  
Office Assistant I Sheree Locken, 2 years  
Office Assistant I DeeAnn Anderson, 11 years  
Office Assistant I Kerri Anheluk, 7 years  
Office Assistant I Tammy Czapiewski, 6 years  
Office Assistant I Jennifer Horner, 1 year

### **TRAINING**

Lt. Mike Wardzinski, 30 years  
Sgt. Steve Scheuer, 11 years  
Officer Mark Thompson, 31 years  
Office Assistant II Pamela Hoffman, 35 years

### **CRIME PREVENTION/COMMUNITY SERVICES**

Sgt. Mark Buschena, 31 years  
Officer Patrick Renz, 18 years  
Officer Nolan Canright, 7 years  
Officer Clint Fuller, 7 years

### **EVIDENCE**

Evidence Tech. Wanda Vedder, 9 years  
Evidence Tech. Dave Hess, 7 Years

## **SUPPORT SERVICES PERSONNEL (CONT.)**

### **MAINTENANCE**

Maintenance Supervisor Jeremy Kjos, 11 years  
Maintenance Attendant Allen Helfrich, 7 years  
Maintenance Attendant Rod Hill, 5 years

### **PYB**

Lt. Mike Arnold, 20 years  
Officer Jeffrey Azure, 26 years  
Officer Perry Lauer, 15 years  
Officer Brett Anderson, 11 years  
Officer Karin McNamee, 7 years  
Youth Worker Diane Larson, 20 years  
Youth Worker Travis Rau, 14 years  
Youth Worker Darla Mork, 12 years  
Youth Worker Teresa Carrigan, 10 years  
Youth Worker Blaise Reagle, 3 years  
Youth Worker Luke McKay, 3 months  
Office Ass't II Connie Chmielewski, 10 years

### **CHAPLAINS**

Dan Sweeney (Staff Chaplain)  
Sam Saylor  
Les Wolfgram  
Nathan Keith  
Sister Agnes Reinert  
Rich Wyatt  
Terry Kern  
Cecil Stanton  
Frank Losos



**PEOPLE WHO LEFT THE  
BISMARCK POLICE DEPARTMENT IN 2010**

Al Nass  
Mark Kamphuis  
Wally Keller  
Lynn Jacobs  
Theresa Porter  
Charles Wegener  
Amy Senger  
Perry Lauer

**ACTIVE MILITARY DUTY**

Officer Shawn Markovic  
Officer Jay Knopp

## **MISSION STATEMENT**

*The mission of the Bismarck Police Department is to protect life and property, provide professional customer service, and foster community partnerships to preserve Bismarck's exceptional quality of life.*

## **VISION STATEMENT**

*The Bismarck Police Department will be recognized as a premier law enforcement agency which provides exceptional customer service through professional, well-trained, caring, and innovative employees working in partnership with the community. We will foster an environment of honesty, trust, and mutual respect in which the Department and the community work together to resolve problems and promote public safety.*

*We will strive to provide progressive leadership at all levels with a dedicated service orientation. We will remain responsive to new ideas and provide opportunities for employees to develop to their highest potential.*

*We will fully explore and utilize emerging technology in order to maximize efficiency and effectiveness of our operations. We will strategically plan in order to anticipate enforcement challenges and prepare for the growth and expansion of our progressive community.*

*We will continue to build upon our successes through open communication, forward thinking, and willingness to embrace change.*



*A Nationally Accredited Law Enforcement Agency*



## **PATROL SECTION**

The Patrol Section is the largest section of the department. The officers working in the Patrol Section are the officers most commonly seen by the public. Patrol officers are the first responders to all emergency and non-emergency calls for service. They patrol approximately 394 miles of roadways in the City of Bismarck. When the Patrol officers are not responding to calls for service they conduct proactive traffic enforcement as well as patrolling the city's neighborhoods, business sector and industrial sector performing preventive patrol, which is designed to prevent criminal activity and catch criminals in the act. They provide this uniformed response 24 hours a day, seven days a week, 365 days a year.

The Patrol Section is comprised of four patrol shifts. When at full strength each shift consists of a total of thirteen (13) officers: one Lieutenant, two Sergeants and ten officers. The shifts work a rotating 12 hour schedule, rotating between day shift and night shift every two weeks. Additionally, four officers are currently assigned to a power shift, in which the officers work a fixed 12 hour schedule from 4 p.m. to 4 a.m. The power shift officers provide manpower staffing during the "peak" activity times as well as during the shift changeover. The Patrol Shift Commanders are Lt. Doug Ketterling (39 years experience), Lt. Mike McMerty (14 years experience), Lt. Dave Draovitch (21 years experience), and Lt. Steve Cysewski (29 Years experience).

In 2010, Patrol officers were involved in 61,608 patrol activities/calls for service, which is a slight increase from the 61,463 calls for service in 2009. A call for service is a request from the public for police assistance. These calls for service involve a wide variety of situations ranging from serious emergencies to minor situations. For example, the Patrol officer may respond to a simple parking complaint one minute and the next call could be for a subject with a gun, or a baby who has stopped breathing. Patrol officers were responsible for 10,577 citations, 472 DUI/APC arrests, and 3,025 adult and juvenile arrests during 2010.

In addition to their regular patrol duties, many officers accept the responsibility of performing specialized functions in other necessary areas throughout the department. In 2010 there were fifteen (15) officers assigned to the West Dakota SWAT Team, five (5) on the Negotiations Unit, five (5) on the Bomb Squad, and two (2) comprised the K-9 Unit. Both K-9 teams are dual purpose dogs and were assigned to Patrol. At the end of 2010 K-9 "Bear" retired due to medical issues. The department will be training a new K-9 team in early 2011. Many officers take on even more responsibilities and choose to attend specialized training in varying areas to include, but not limited to, becoming Instructors in various areas or serving as a Field Training Officer (FTO), Intoxilyzer Operators, Drug Recognition Expert (DRE), and Crisis Intervention Team (CIT) member.

During 2010 four (4) officers, one (1) per Patrol Shift, received special training in the CIT Memphis Model training. These officers obtained advanced knowledge and skills to better respond to calls for service that involve individuals in crisis and/or struggling with varying levels of mental illness. Two (2) of these officers went on to take the CIT Instructor Training course. All CIT officers have been working to train and educate their shifts in the CIT principles. An attempt will be made in 2011 to train additional officers in CIT and the department will also work to collaborate with mental health professionals in our community in an attempt to provide more efficient and professional services for the mentally ill consumers in our community.

Also in 2010 five (5) patrol officers attended training as Drug Recognition Experts. These DRE's are utilized when a patrol officer has contact with a driver who appears to be under the influence of drugs, rather than alcohol. They are also used in determining possible drug usage by individual under investigation for such.

Patrol Lieutenants, in addition to their regular assignments as a Patrol Shift Commander, perform other management assignments such as coordinating special projects or commanding specialized units. The Patrol Lieutenants have the overall responsibility for all police activities occurring during their shifts.



## **TRAFFIC SECTION**

2010 was yet another successful year for the Traffic Section of the Bismarck Police Department. We said good bye to good friends Sergeant Al Nass and Officer Mark Kamphuis who retired to enjoy life after 30 years of commendable service to the Bismarck Police Department. Sgt. Jeff Solemsaas was transferred from his Patrol supervisory position to the Traffic Sergeant position and has done a commendable job learning the position. The section was not able to fill the position vacated by Officer Kamphuis due to staffing issues.

Currently the section is commanded by Lieutenant Steve Kilde. Assigned to the section are one Sergeant and six officers. In addition to the sworn staff the Traffic Section is also authorized a non-sworn staff consisting of two Car Markers and three Animal Control Wardens. 2010 posed a challenge for the Animal Control Section with the unexpected retirement of Animal Control Warden Lynn Jacobs in October. Because of the selection process this position was also left vacant until after the first of the year. Currently the Car Markers are at full strength and operated in that capacity for all of 2010.

The main tasks of the Traffic Officers are investigation of motor vehicle accidents, traffic enforcement, marking and towing overtime vehicles, and providing escorts. During 2010 there were 3,864 vehicle crashes, which are up from 3,207 in 2009. There were 3,029 full report crashes (over \$1,000.00 and/or injuries or death) and 835 non-reportable crashes. There were 464 injuries which are up from 391 injuries and one fatality which is down from three fatalities in 2009. The injuries ranged from a minor cut or abrasion to permanent disfigurement/disability. The estimated property damage as a result of these crashes was \$10,958,719.00 which is up from \$9,588,348.00 in 2009.

There were 818 hit and run crashes reported to the Police Department; of these, 202 had workable investigative leads and 616 did not. Of the 202 that were assigned for follow up, 45.04% were cleared (91). Sgt Solemsaas assigned more crashes to officers for follow up investigation but a fewer number of the hit and runs were solved in 2010.

The Traffic Officers, Car Markers, and Patrol Officers completed 49 selective enforcements assignments during 2010. These included problems identified by the individual officer and those assigned based on complaints received by the public. In addition to the selective enforcement assignments there were 28 Habitual Ordinance Violations reported and investigated by shift and the traffic section in 2010. Out of the 49 selective enforcement assignments officers issued 270 citations. The selective enforcement assignments were made as a result of the data collected on crash locations and the primary causation factor of the crashes. The desired result of the selective enforcement is to reduce the amount of crashes in the area assigned. Because of yet another harsh winter driving season traffic crashes were up slightly in 2010 so it is unknown if we achieved our desired goal with the selective enforcement worked throughout the year. We will continue to utilize the data to assign selective enforcement with the hope that it will reduce the amount of crashes in the City of Bismarck.

As for other traffic activities within the Police Department, officers issued 12,995 traffic citations in 2010 which was up slightly from 12,010 citations in 2009 (Traffic officers issued 2,105) and 8,296 parking tickets of which our parking enforcement personnel wrote 5,950, traffic officers issued 615 parking tickets, and patrol issued 1,731. Officers also made 502 arrests for DUI/APC which was down from 535 DUI/APC arrests in 2009. Of the DUI/APC arrests made in the department, traffic officers made 25 which was down from 43 in 2009. The Department provided 380 escorts, to include mail and money escorts, emergency escorts, and escorts of buildings being moved. The Department marked 1,375 vehicles for overtime parking and towed 313.

The Bismarck Police Department has two right hand Jeeps utilized for parking enforcement. When fully staffed the parking enforcement section has two car markers that enforce time zones in the downtown area. They also provide other parking enforcement to include school zones, fire lanes and handicapped parking at the malls and other parking enforcement as appropriate. They also assist with traffic control and escorts of oversized loads.





The intersections in Bismarck that had the most crashes in 2010 are as follows:

### Top Five Crash Intersections for 2010

1.	State Street and Century Avenue	56
2.	State Street and Divide Avenue	49
3.	State Street and Interstate Avenue	44
4.	State Street and Interchange Avenue	24
5.	Washington St and Century Ave	22

### Top Five Crash Cause Factors for 2010

1.	Failed to yield	392
2.	Improper Backing	349
3.	Following Too Close	203
4.	Speed too fast for conditions	159
5.	Vision Obstructed	101



Sergeant Allen Nass receives his retirement plaque at the Awards Ceremony





## ANIMAL CONTROL

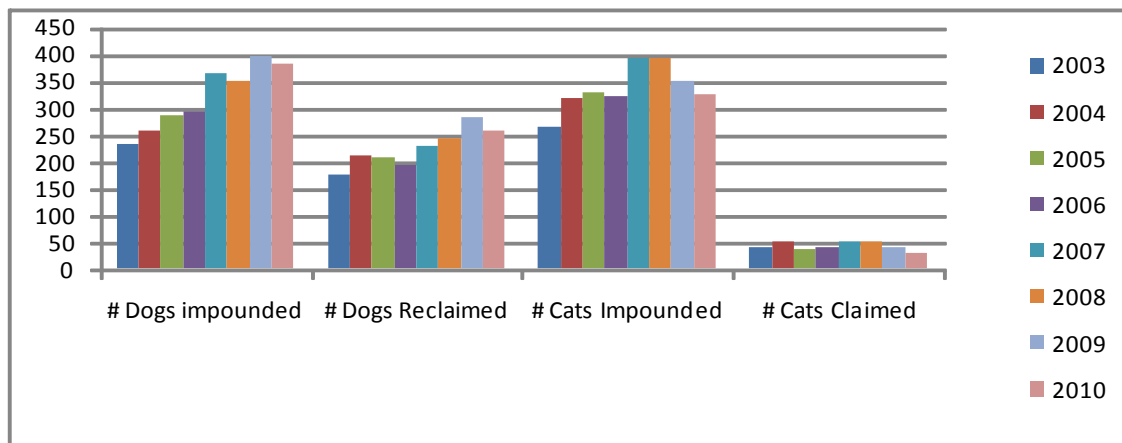
The Animal Control Section is primarily responsible for responding to calls for service concerning animals and for enforcing the Municipal Ordinances that govern animals in the city. This includes barking dog complaints, dogs running at large, pets causing property damage, and license compliance. The Animal Control wardens also investigate complaints of physical abuse and neglect of pets, as well as investigate reports of people having pets in excess of the number allowed by ordinance. Finally, the Animal Control Wardens manage and maintain the Bismarck-Mandan Animal Impound facility.

In 2010, the Animal Control Section said goodbye to long time Animal Warden Lynn Jacob as she retired after over 8 years of service with the police department.



Animal Warden Lynn Jacobs

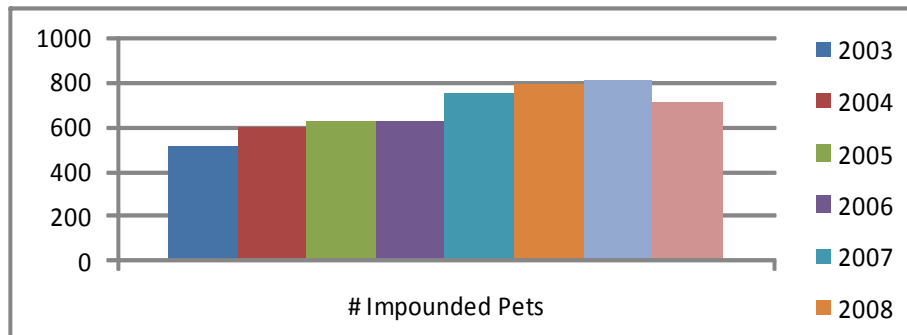
The city of Bismarck continues to grow and the numbers show it, at least in Animal Control. The following graph shows the comparisons of impounded dogs and cats from 2003 through 2010:



In summary, in 2003 there were 234 dogs, 265 cats and 5 others impounded for a total of 504; compared to 2010 when there were 382 dogs, 325 cats and 5 others impounded, for a total of 712, which is 208 more animals. The percentages of reclaimed dogs decreased to 68% in 2010 (down from 71% in 2009) and reclaimed cats decreased to 9 % (down from 11% in 2009). Cats historically have very low reclaimed numbers.



The total number of impounded pets:



In 2010, the 712 dogs, cats and other animals impounded was down by 89 from 2009 which was the year with the highest number of impounded pets since records have been kept by the police department! “Others” include rats, ferrets, domestic rabbits, hamsters, guinea pigs and tame birds.

Each year Animal Control also receives calls regarding wildlife, from raccoons to skunks, from squirrels to bats and wild turkeys to mountain lions. The Animal Control Wardens respond to and handle these calls and may request the assistance of the Dakota Zoo or other agencies in these situations.

With the help of volunteers, Animal Control Wardens take care of impounded animals which are housed in the Bismarck-Mandan Animal Control facility. Unclaimed pets are evaluated for adoption. The pets are adopted by individuals in the community and are also placed with rescue groups around the nation and Canada, to include the Central Dakota Humane Society and Prairie Paws.

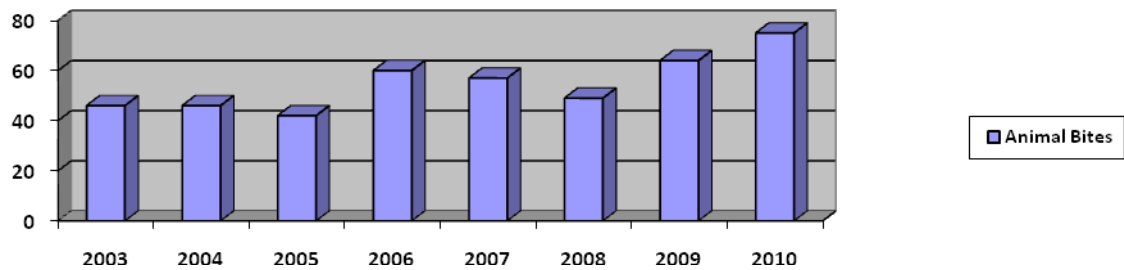
In 2010, a total of 76 dogs and cats went to rescue groups and humane societies; 127 dogs were adopted to local homes, of which 39 were from Mandan’s unclaimed dogs; 232 cats were adopted to local homes and farms, of which 62 were from Mandan’s unclaimed cats. All totaled, the Bismarck Mandan Animal Control Facility adopted out 359 unclaimed pets in 2010. The City website is updated frequently with photos of impounded pets and adoptable pets.

Animal Control Wardens work with pet owners for compliance with the City’s animal ordinances including barking dog complaints, cats and dogs being on other’s private properties, running at large, and license compliance. The wardens also follow up with cruelty complaints ranging from physical abuse to neglect and too many pets. With proper education, most complaints are resolved, but when appropriate, formal complaints are sent to the City Attorney for prosecution. The largest number of formal complaints was for lack of pet licenses followed closely by public nuisances and animal bites.

Licenses are undervalued by pet owners in they don’t realize that licenses are the best tool Animal Wardens have of finding owners and getting pets home quickly, often with no fees, but if impounded, a reduction of impound fees also occurs when a pet is wearing a license.



Also included in Animal Warden duties are following up with animal bites to humans. This number of animal bite reports increased to 75 in 2010.



Animal Wardens ensure that the offending pets are current with rabies vaccinations, examined by a veterinarian and quarantined, then re-examined to ensure they are healthy. Victims of animal bites are informed of the status of the pet.

The In-City Bow Hunting Program continues to be a big success, helping to keep the deer population stable so that vehicle/deer collisions remain low. This is the 24th year for the program. All 50 permits were issued, and this included the third year for a turkey bow season. Through analysis of the returned questionnaires, there were 32 head of deer harvested. Hunters reported sighting 1,229 deer and 220 turkeys during the season.

In the comments section, hunters reported problems with people “staking” out an area with tree stands, and problems with pedestrians with dogs, 4wheelers and snowmobiles in the areas during the hunt, reducing opportunities for the hunters. However, hunters also encouraged the continuation of the program and many expressed appreciation for the program. The Bow Hunting Program has been successful in reducing the conflicts between deer, turkeys, and local residents, especially in the southwest residential areas of Bismarck.



## **CRIMINAL INVESTIGATIONS SECTION**

### **Introduction**

The Criminal Investigations Section is located within the Field Services Division of the Bismarck Police Department and is responsible for the investigation of most felony and non-traffic criminal cases requiring lengthy follow-up occurring within the City of Bismarck. Lieutenant Robert Haas is the Investigation Section Commander and he reports directly to the Field Services Deputy Chief. When at full strength, there are twenty one people assigned to Investigations; one Lieutenant, one Office Assistant, two Sergeants, and fifteen Investigators and two Warrants Officers. Each of the two sergeants has a group of investigators under their supervision. Sgt. Bill Connor has nine investigators assigned to him and Sgt. Gary Malo has six investigators, plus the Warrants Officers assigned to him. Each of the investigators is assigned cases according to their portfolio. Three investigators are assigned to work Personal Crimes; three investigators are assigned to work Property Crimes; one investigator is assigned to work Financial/Auto Thefts and one investigator is assigned to work Gaming Investigations. Five investigators are assigned to work Narcotic Investigations, with three of the investigators assigned to work out of the Bismarck Police Department and two investigators assigned to work out of the Metro Area Narcotic Task Force. The Metro Area Narcotic Task Force is a multi-jurisdictional task force consisting of officers from local, state and federal law enforcement agencies within this region.

The Department applied for and received a grant through the Office of Violence Against Women (OVW) in 2009. This grant provides funding for two specialized investigators to improve the department's ability to specifically address the violence against women in domestic violence situations, sexual assault and stalking incidents. These two investigative positions are in addition to the normal complement of personnel assigned to the Investigations Section.

### **Equipment**

There is a considerable amount of equipment under the Investigation Section's control. This includes equipment for crime scene processing, numerous types of cameras to include 35 mm, video, and digital. The Section also maintains surveillance cameras and recording equipment to include night vision scopes and both audio and video recorders. Miniature video cameras, which are easily hidden, are used to record criminal activity as it occurs. Numerous employees suspected of stealing from legalized gaming organizations and other businesses have been caught and held accountable as a result of this equipment. The Section also has a number of listening devices used primarily in narcotics investigations. In addition, all of the investigative interview rooms have the capability to record both video and audio. The Investigations Section also maintains specialized alarm equipment to include telephone dial-up and motion-detector alarms.

### **Technology**

All personnel within the Investigations Section have computerized access to department files/reports, state programs, CJIS data files, MOCIC data files, and various other programs useful in investigations. Investigators have access to a computer scanner that allows them to scan in photographs and/or other information to create photo line-ups and other investigative reports. The Section is increasingly utilizing digital equipment and technology as it becomes available.

### **Case Management and Manpower Allocation**

In order to develop an area of expertise, investigators are assigned a specialized portfolio (personal or property related crimes) of cases. This allows them to become knowledgeable of the investigative tech-



niques required for specific types of crimes. All investigators are, at times, assigned to investigate crimes outside of their portfolio due to being on-call or due to high caseloads. Most often the on-call investigator will retain the cases they initially investigate because they have obtained first-hand knowledge of the facts and circumstances. This allows the officers to investigate in a more effective and efficient manner. New and inexperienced investigators are not assigned as the primary investigator of a serious case until after they have been in the section six months to a year.

Support Services and Field Services representatives route cases to Investigations on a daily basis. When a case comes into the Investigations Section, it is assigned to a specific investigator. All investigative time spent on a case is tracked by computer and this data is available for statistical purposes and for use in manpower allocation determinations.

There were approximately 1546 cases assigned to the Section to be investigated in 2008, 1122 in 2009, and 1006 in 2010. The 1006 cases sent to the Investigations Section required 7159 employee investigative hours. In addition the section had 2160 hours in contacts, 3922 hours in phone calls, 1342 hours in court activities and 152 hours in surveillance for a total of 12,575 hours. This equated to an average of 12.5 investigative hours per case. There are 256 active cases out of the 1006 cases assigned to the Section during the year 2010. Out of these 1006 cases, 253 were cleared by arrest, 22 were cleared by juvenile arrest, 315 were exceptionally cleared and 57 were closed unfounded. The Section had a clearance rate of 64% for the year of 2010, 69% in 2009, and 80% in 2008.

### **Major Cases**

On January 15th narcotic officers from this department conducted a search warrant on a house. Though the search warrant did not yield a large amount of narcotics it did provide information regarding the trafficking organization that the suspect was alleged to lead in this area. The investigation progressed throughout the year with search warrants being executed in California, Montana and Las Vegas. The case was turned over for federal prosecution and a number of people have been indicted and are awaiting trial at this time. Further investigation has revealed that this case may be larger than originally suspected and there may additional indictments after further investigation. Detective Paul Olson is the lead investigator.

On January 19<sup>th</sup> officers from this department conducted an investigation regarding a 15-year-old female receiving texts from a 25-year-old male soliciting sex. The investigation was initiated by a School Resource Officer and was forwarded to the Investigations Section to investigate further. A dialogue was begun with the suspect using the victim's cell phone and a place and time was set up for the suspect to meet the victim. He arrived on scene and was detained and later questioned, where he admitted to trying to meet the girl for sex. He was arrested for Luring by Electronic Means. Detective Roger Marks was the lead investigator.

On February 3rd our department began an investigation into a residential burglary. A suspect was developed but there wasn't enough information to move forward with the investigation. During the investigation at the scene a piece of evidence was sent to the ND State Lab for analysis. In January of 2011 we received verification from the lab that we had a DNA match. Our original suspect was the source of DNA match. He has since been charged with Burglary. Detective Chad Spotts was the lead investigator.



On February 23<sup>rd</sup> our department along with the FBI began an investigation into some missing money bags from US Bank that contained cash in excess of \$300,000.00. Suspects in the crime were soon developed and after a complex investigation, three persons were indicted in Federal Court and will be making appearances for trial shortly. Detective Roger Marks was the lead investigator.

On February 27<sup>th</sup> officers from our department responded to a call in the 700 block of S. 12<sup>th</sup> Street regarding a young female who had been drinking and had passed out. Her father had been called and had also responded and had taken his daughter to the hospital because of the level of her intoxication. She was eventually placed on a ventilator to help her breathe. An investigation was conducted and a subject was arrested for providing the alcohol to this female and other juveniles. He was also charged with Reckless Endangerment, Disorderly Conduct, and Resisting Arrest. Detective Roger Marks was the lead investigator.

On March 12<sup>th</sup> officers responded to the 700 block of S. 12<sup>th</sup> Street on a report of a domestic assault where the suspect had left the scene and the victim was reported to be unconscious. When officers arrived they found the victim bloody and unconscious. Additionally they found the victim's three year old son was present. He had witnessed the assault of his mother. The victim was transported to the hospital where she was pronounced dead. The suspect, who was the victim's husband, was eventually located and taken into custody. He was arrested for Murder and is presently awaiting trial on that charge. Detective Scott Betz was the lead investigator.

On April 2<sup>nd</sup> officers responded to a report of a break-in to multiple storage units on Morrison Avenue. From appearances it looked as if over 80 units had been entered. An investigation was begun and suspects were soon developed. Six individuals were eventually arrested for Conspiracy to Commit Burglary and some of the stolen property was subsequently recovered. Detective Roger Marks was the lead investigator.

On May 22<sup>nd</sup> officers responded to the report of an armed robbery where a car had been taken from the owner by gun point. A short time later, while officers were investigating that incident the department received another robbery report occurring at Tesoro at 19<sup>th</sup> and Main. It was soon determined that the same individual was the suspect in both robberies. The stolen car was soon located and a subject was taken into custody and charged with the two robberies. He has since pled guilty. Detective Jerry Stein was the lead investigator.

On May 24<sup>th</sup> officers investigated a report of a female adult giving alcohol and illegal drugs to juvenile males. Further investigation revealed that the female was also having sexual contact with one of the juvenile males. The suspect was ultimately charged with Corruption/Solicitation of a Minor and for Delivery of Alcohol to a Minor. Detective Joe Arenz was the lead investigator.

### **Narcotics Unit**

The Narcotics Unit consists of three investigators, Detective Paul Olson, Detective Jesse Hellman and Detective Mike Bolme. During the 2010 calendar year, Detective Hellman was overseas with a military deployment. Det. Hellman returned to work in September 2010. Detective Darrin Heinert filled Detective Hellman's position during his military deployment.





Sgt. Gary Malo is the supervisor over this unit. Lieutenant Haas is the commander in charge of the unit. Both oversee day-to-day operations for this unit and also assist on cases as needed.

The general responsibilities of the Narcotics Unit are the reduction of narcotic crimes through aggressive enforcement of existing laws, to work on major cases, assist patrol, sign narcotic complaints for court, work with businesses and citizens of this area to form a community based relationship, assist other agencies, and to proactively work narcotic cases.

During the year 2010 the Bismarck Police Department did not encounter or respond to any reports of clandestine labs.

The Narcotics Unit was assigned 132 reports for follow up during the 2010 calendar year, resulting in 220 adult and juvenile arrests. The narcotic unit also responded to 25 requests to assist other agencies. During 2010, the Bismarck Police Department seized 5 vehicles (total combined value \$14,000), \$81,635 in cash and 28 assorted guns. The Bismarck Police Department also seized 67,909 grams or 149 pounds of marijuana (\$774,800.00 street value), 2 grams of cocaine (\$200 street value) 15 grams of methamphetamine (\$3,750 street value), 145 dosage units of prescription medications, designer drugs, mushrooms, heroin, and acid (\$7,250 street value).

During 2010 the Bismarck Police Department had a larger than average marijuana seizure. This was due to a federal investigation worked where search warrants were executed by the Bismarck Police Department. This case started in 2009 and continued through 2010. The case is federal, involving the DEA, but was maintained by the BPD narcotic unit. There were several search/arrest warrants executed not only locally but in the states of Montana, Nevada & California. This investigation ultimately led to a seizure of a marijuana grow operation in the state of California.

### **Warrants Section**

There are two officers assigned to the Warrants Section. Officers Jeremy Curtis and Officer Tim Krous are the officers assigned to the Warrants Section. These officers are responsible for providing security for Municipal Court during those times Municipal Court is in session. They also are responsible for tracking and serving Municipal Court arrest warrants, subpoenas, and for transporting of prisoners being held pending appearance or post-sentence for Municipal Court.

The officers in the Warrants Section are also assigned to monitor the offenders required to register with the Bismarck Police Department. This includes both sex offenders and offenders against children. The monitoring includes making unannounced visits to the offender's residence, locating those offenders that are not in compliance, and filing charges against offenders who have violated the registration requirements.

During 2010 the Police Department served 657 Municipal Court warrants (patrol officers served 250, and the Warrant Officers served 389). Another 274 warrants were returned to court after police contact. Warrant Officers also served 273 subpoenas and signed 1642 criminal complaints. There were 313 active warrants at the end of 2010 which is an increase from 266 at the end of 2009.



**Gaming Enforcement Activities**

The Investigations Section is responsible for the enforcement activities concerning charitable gaming in Bismarck. These activities include investigating and approving applications for gaming licenses and permits.

A summary of the gaming enforcement activities for 2010 is:

Site Authorization Issued	42	Audits Conducted	5
Total State Gaming Licenses	21	(Gaming Inspections)	12
Total Site Authorizations Issued	42		
		Cases Investigated	4
Raffle Permits Issued	125		
		Dispositions	
Gaming Employee Work Permits		Arrests	1
Permits Issued	122	Exceptionally Cleared	1
Permits Denied	1	Inactive	1
Total Permits Issued/Denied	123	Unfounded	0
		Active	1
Total Licensed Gaming Sites	21		

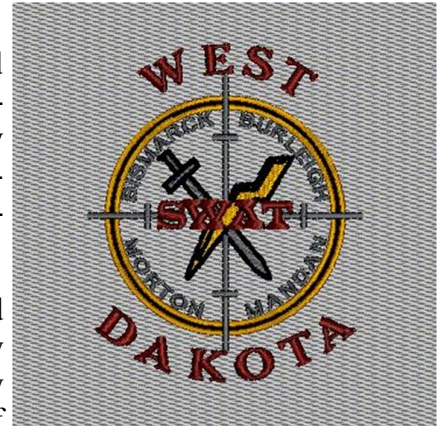


## **WEST DAKOTA SWAT TEAM**

### **Introduction**

The West Dakota SWAT Team (WDSWAT) is a Tactical Team and Hostage Negotiation Team trained and equipped to handle those high-risk situations that are beyond the scope of that which can be safely handled by the standard police patrol response. These situations include barricaded subjects, hostage situations, and the execution of high-risk search warrants.

WDSWAT is a multi-agency, multi-jurisdictional team. It is comprised of officers from the Bismarck Police Department, Burleigh County Sheriff's Department, Mandan Police Department, and Morton County Sheriff's Department. When fully staffed, WDSWAT is comprised of forty-one members, thirty assigned to the SWAT Team and eleven assigned to the Hostage Negotiation Team. All the members have other primary assignments within their respective departments and serve on the team on an "on-call" basis. Personnel volunteer for service on the team and must pass a selection process and maintain an above average level of firearms proficiency and physical fitness as well as successfully fulfilling their duties to remain on the team.



WDSWAT consists of a commander (Lt. Michael McMerty), an Assistant Commander (Sgt. Gary Schaffer) and six team leaders (Lt. Steve Cysewski, Sergeant Scott Meyers, Sergeant Jim Hulm, Sgt. Cody Trom, Officer Glen Ternes and Officer Tim Bleth) who are responsible for the activities and training of the Team. Lt. Cysewski and Sgt. Meyers are the Team Leaders for the Hostage Negotiators, Officer Bleth for the Marksmen/Observers and Sergeant Hulm, Sergeant Trom and Officer Ternes for the Entry Teams. The other team members have specific responsibilities assigned as necessary.

WDSWAT responds to those situations requiring a SWAT Team in the jurisdictions of the four participating agencies, as well as upon request in other areas of the southwestern North Dakota region. WDSWAT may also respond to requests from other areas of the state in emergency situations.

### **Activations Summary**

The West Dakota SWAT Team was activated 9 times during 2010. The team was activated for the following situations:

- 1 call for a barricaded suspect that was believed to be armed.
- 1 call to deal with a suspect after he fired a firearm in the area.
- 6 calls to assist in executing search and/or arrest warrants. These were all for high risk incidents.
  - One of the search warrants was in response to a homicide by firearm.
- 1 call was to assist in the apprehension of a male subject with a gun.

All missions were completed successfully without injury to innocent bystanders. There was one minor injury to an officer. Details of these activations may be found at the end of this report.

### **Training**

In-service training was conducted for the team during every month of 2010. The content of the in-service training is based on an analysis of the types of incidents the WDSWAT Team is most likely to encounter. This analysis is based on past activations of the team as well as an analysis of potential situa-



tions that may occur. As a result, the majority of the in-service training is focused on building entry skills (dynamic and tactical). All members were qualified on all firearms used in their assignments and they were also qualified on chemical agents and distraction devices.

Select team members also attended specialized training to focus on specializations within the team. This training includes specialized areas such as sniper schools, chemical munitions training, and advanced life support training.

### **Equipment Updates**

During 2010 WDSWAT obtained additional equipment to enhance the team's capabilities. This included the purchase of a cold weather gear system for the team members. We also received two new body bunkers that were purchased with a homeland security grant.

There has been funding allocated to the team in a 2010 Homeland Security Buffer Zone Grant. The funding will be utilized to enhance our lighting, night vision, and communications capabilities.

### **Current Capabilities**

The West Dakota SWAT Team is trained and equipped to handle the following:

- 1) Barricaded subject
- 2) Hostage situations
- 3) VIP/witness protection and escort
- 4) High risk prisoner transport
- 5) High risk search warrants
- 6) Crowd control

WDSWAT may assist in other situations in which officers that possess above average tactical or weapons skills are required. This would involve such situations as decoy operations.

WDSWAT maintains a supply of chemical agents and distraction devices. We have a currently certified instructor in these areas and team members are qualified in the use of the items. The team also has obtained a number of various less-lethal munitions such as "bean-bag" and rubber pellet rounds.

WDSWAT has special weapons available, to include .223 semi-automatic rifles, and .308 bolt-action rifles equipped for precision marksmen. Specific qualification courses are established for the various weapons along with minimum qualification requirements. WDSWAT members are currently qualified on these firearms based on their assignments.

All WDSWAT members are required to maintain a qualification average of 90% or more on all firearms qualification courses. Qualification courses are fired at different times throughout the year consisting of several advanced level courses. If a member does not qualify with his handgun he is not considered for any team activations until he is qualified. If he is unable to maintain this qualification, this could be reason for dismissal from the team. Courses are conducted in a variety of weather and light conditions and are in full gear, to include gas masks on occasion.

As with shooting, members of the team are required to pass the team's physical fitness test, which is held once a year. This test consists of strength exercises, an obstacle course and a tool carry shuttle run. During the tests the team members are required to wear their basic uniform to include their tactical vest



and helmet. Team members are required to wear their gas mask in addition to their standard uniform equipment during the shuttle run. All prospective applicants must pass this physical fitness test before advancing to the interview process.

### **2010 West Dakota SWAT Team Activations**

1-27-10 Mandan PD requested activation of the WDSWAT Team reference affecting an arrest warrant on an individual alleged to have committed multiple felonies on his female neighbor. The charges included felonious restraint, aggravated assault, and terrorizing. The subject refused to surrender and told responding officers he would put a bullet through the door if an officer attempted to arrest him.

WDSWAT was activated and a short standoff ensued. Entry was made to the residence due to medical concerns that the subject had cut himself. Entry was made and the subject was found within the residence. He had made a suicide attempt by cutting his throat. He was apprehended without further incident.

5-8-10 Bismarck PD responded to a call of gun shots coming from a Bismarck residence. Responding officers were unsuccessful in contacting the suspects on the phone. The team was activated. Because there was no response from within the residence, a throw phone was placed in the residence in an attempt to start communications. Eventually the suspects surrendered and were taken into custody without further incident.

5-11-10 ND Parole and Probation requested the assistance from the team to take a probationer into custody. They felt he was high risk due to information indicating he possessed a handgun, had a military background, was involved with drug use, and expressed interest in violence. The SWAT team was initiated to do a surround and callout. The team surrounded the suspect's residence and made several attempts to make contact with the suspect by bullhorn. Initially this was unsuccessful but after approximately an hour the suspect surrendered without incident.

5-22-10 WDSWAT was activated to execute a search warrant on a suspect that had committed two simultaneous armed robberies while brandishing a handgun. Due to the nature of the offenses and the suspect's criminal history the team was utilized. The team was set up outside the residence and a call was made to the suspect. He was informed that he needed to surrender and he complied by surrendering to officers.

6-1-10 The Morton County Sheriff's Department requested assistance reference an incident that occurred in the Hebron area. The suspect had strangled his wife during a domestic altercation. The suspect had a history of mental illness and possession of firearms. He was seen swinging around a 4' to 5' metal pole. The suspect was arrested last year for making threats against the president.

The suspect was last seen acting out of control, going back and forth from the house to the farm yard, naked at times. He would not respond to the deputies' commands so the team was requested. The team responded and an element was set up close to the residence. Eventually they heard the suspect was snoring so they made entry to the residence, taking the suspect into custody without incident.

6-7-10 The team was requested by Bismarck Police detectives to assist in serving a search warrant. The subject of the warrant had a history of resisting arrest, meth possession, possessing a concealed weapon,



and threatening law enforcement.

The team served the knock and announce warrant. One person was located inside and was taken into custody without incident. The scene was then turned over to police detectives.

6-9-10 The team was activated to assist in serving an arrest warrant for the FBI. The suspect allegedly fired a gun at an off duty BIA Agent. The team did a surround the residence and executed a callout utilizing the bullhorn after the team was in place. After minutes of trying to contact the suspect he emerged from the residence and surrendered without incident.

9-21-10 The WDSWAT was activated reference an incident occurring in Billings Co. involving an individual that had shot off a rifle during a roadside standoff with law enforcement. Once the team assembled at the police department the team was informed that the suspect was taken into custody. The team discontinued its response at that time.

10-2-10 The WDSWAT team was activated to respond to a homicide that occurred with a firearm in Mandan. There was limited information at the time but it was believed that a suspect may be held up within the residence. All the firearms that were used in the homicide were not accounted for and the suspect was outstanding.

The SWAT team did set up on the residence and attempted to make contact with someone at the target address. No response was received and after several hours of not having contact with anyone a team was deployed to search the residence. No one was found within the residence. It was secured and the scene was turned over to Mandan PD Detectives.

### **2010 West Dakota SWAT Team Tactical Members**

#### **Bismarck Police Department**

Lt. Michael McMerty (Commander)

Glen Ternes (TL-Entry)

Sgt. Cody Trom (TL-Entry-Gas)

Sgt. Jason Stugelmeyer (ATL-Entry)

Dave Horner (Entry)

Tim Krous (ATL-Marksman)

Mike Bolme (Entry)

Loren Grensteiner (Entry)

Joe Arenz (Entry)

Tim Bleth (TL-Marksman)

Kelly Dollinger (Entry-Paramedic)

Scott Betz (Entry)

Luke Gardiner (Entry)

Noah Lindelow (Entry)

Chad Fetzer (Entry)

#### **Burleigh County Sheriff Department**

Sgt. Gary Schaffer (Assistant Commander)



Sgt. Jim Hulm (TL-Entry)  
Trent Wangen (Assistant Team Leader)  
Rocky Huschka (Entry)  
Mark Ahlgren (Marksman)  
Dusty Braun (Entry)  
Brian Sleeper (Entry)

**Mandan Police Department**

David Raugust (Entry)  
Sgt. Jason Bier (Entry)  
Brian Thompson (Entry)  
Pat Haug (Assistant Team Leader)

**Morton County Sheriff Office**

Bryan Steele (Entry)

**2010 West Dakota SWAT Team Hostage Negotiation Members**

**Bismarck Police Department**

Lt. Steve Cysewski (TL)  
Sgt. Scott Meyers (TL)  
Susan Anderson (Negotiator)  
John Brocker (Negotiator)  
Darrin Heinert (Negotiator)

**Burleigh County Sheriff Office**

Sgt. Steve Hall (Negotiator)  
Sgt. Eric Glasser (Negotiator)

**Mandan Police Department**

Lori Stack (Negotiator)

WDSWAT personnel changes in 2010 include adding Officers Noah Lindelow, Chad Fetzer, Rocky Huschka, Dustin Braun, David Raugust, and Brian Thompson to the team. Sgt. Steve Scheuer, Cpl. Ron Meher, and Deputy Mike Stoltz have resigned from the team.

West Dakota SWAT has been allocated 30 tactical members and 11 HNT members. The Tactical Team presently has four openings for entry team members due to the resignation of Officer Fetzer in 2011. The HNT has three openings. Interviews to fill the remaining positions are scheduled for April 2011, though department allocations and time on job requirements may hinder the ability to fully staff the team as it did in prior years.





## **BOMB SQUAD**

The Bismarck Police Department Bomb Squad is one of only four FBI Certified Bomb Squad's in the state of North Dakota. The Bomb Squad has a manpower allocation of five members and is under the command of Detective Dean Clarkson. Detectives Dean Clarkson, Chad Seidel Officer Jason Bullis and Officer Jeremy Curtis are FBI certified bomb technicians. The primary responsibilities of the Bomb Squad include:

1. Responding to bomb threat emergencies.
2. Coordinating area searches for explosive devices.
3. Examination and disposal of suspicious packages or mail.
4. Recovery and render safe procedures of improvised explosive devices (IED).
5. Responding to incidents involving explosive, chemical, biological, and nuclear threats, and all other weapons of mass destruction.
6. Recovery and disposal of commercial explosives, military ordinances, and dangerous chemicals.
7. Post blast investigation to include evidence collection, processing and analysis; and interviewing victims, witnesses and suspects.
8. Clandestine Laboratory Response.

The members of the Bomb Squad have additional responsibilities within the department and are assigned to the patrol, warrants and investigations sections and serve on the Bomb Squad in addition to their other duties. Each member is on call at all times and is required to respond at a moments notice. As a result of the FBI certification standards the members of the Bomb Squad are required to complete a minimum of 192 hours of training annually, including a minimum of 40 hours of hands on explosives work. To fulfill these requirements the Bomb Squad members attend 12 hours of in-service training each month. In May, Det. Seidel and Officer Curtis attended a Post Blast Investigation Course in South Dakota. In August, Det. Seidel attended the ATFE Advance Explosive Destruction Techniques course in Huntsville, Alabama. Among the benefits of being an FBI certified Bomb Squad is the equipment the FBI issues to each squad, as well as the training that is offered to technicians at no cost to the department. In addition in 2010, the Bomb Squad also continued to continue its involvement with the North Dakota Peace Officers Association Special Operations Committee by attending training meetings in Fargo, Grand Forks and Minot. In all, Bomb Squad members averaged 164 hours of Bomb Squad training in 2010. In March, Officer Jason Bullis completed his Hazardous Device Technician Basic course at the Hazardous Devices School in Huntsville, AL.

The Bismarck Police Department Bomb Squad not only serves the Bismarck area, but is also the regional response team for any jurisdiction in the southwestern part of the state which includes 19 counties that are comprised of approximately 57 separate law enforcement agencies. This requires the Bomb Squad to respond to other jurisdictions whenever a request is received. In addition, we provide security to the State Capital complex several times each year during high profile governmental functions. In 2010 the members of the Bomb Squad provided training to each new officer hired by BPD, the Citizen Police Academy, as well as to other agencies and civic groups, including a presentation at the 2010 North Dakota Hazardous Materials Conference.

In 2010 the Bomb Squad responded to 13 calls involving explosives or bomb threats both in Bismarck as well as in assisting other jurisdictions. In 2010, the members of the Bomb Squad will be re-deputized as Special Deputy US Marshalls; this will allow the team to perform missions throughout the country if



needed. The Bomb Squad has an excellent safety record and each of these responses was completed without any injury to the officers or the public, and no further damage to property. The Bomb Squad was inspected and re-accredited by the FBI Bomb Data Center.

The Bomb Squad was awarded over \$136,400 dollar from a Homeland Security Grant. With these funds we were able to purchase a Secondary Regional/Quick Response Vehicle, ICOR Caliber MK3 Robot, Bomb Suit, X-ray Machine, and other equipment items. Officer Bullis' Hazardous Device Technician Basic Course in Huntsville, Alabama was paid for by the grant; this is the first time grant dollars have paid for this training.



Bomb Squad Robot- "Wally"



Detective Dean Clarkson-Bomb Squad Commander wearing a Bomb Squad suit



## **K-9 PROGRAM**

During 2010, the department maintained two dual purpose K9 teams certified for Patrol and Narcotic detection. One of these teams will be retired in January 2011 due to a medical condition. A new K-9 handler will be selected and will attend the required training with a new police canine to form a new team.

Team 1 is Sergeant Sinclair and his K-9 partner Nick. Nick is a 9-year-old German Shepherd trained in Patrol duties and Narcotic Detection. Nick is a European imported German Shepherd specially bred for police work. Sergeant Sinclair and Nick are currently assigned to Lt. Cysewski's shift.

Team 2 is Officer Canright and his K-9 partner Bear. Bear is a 6-year-old German Shepherd trained in Patrol duties and Narcotic Detection. Bear is a European imported German Shepherd specially bred for police work. During 2010 Bear had medical issues that limited his work ability for patrol work. Officer Canright was assigned to Crime Prevention in the fall of 2010 and Bear will be retired in January 2011.

In order to make this report easier to understand the following definitions will be used:

**Building Search (narcotics):** The use of a detection K-9 to search a structure for narcotic odor.

**Building Search (patrol):** The use of a K-9 team to search a structure for a hidden suspect. These searches may be initiated by alarm, or be discovered as unsecured or with signs of forced entry.

**Demo (patrol and/or narcotics):** The use of a K-9 team in a public demonstration for positive community relations.

**Evidence Detection:** The use of a K-9 team to locate articles of evidence or property that are lost or missing.

**Scouting (patrol):** The use of a K-9 team to search an open area for a hidden suspect or lost individual.

**Tracking:** The use of a K-9 team to track a suspect or lost individual.

**Vehicle search (narcotics/ explosives):** The use of a narcotics detection K-9 team to search a vehicle for narcotic odor.

**Deterrent/Apprehension:** The presence of the K-9 resulted in the suspect giving up and or the situation deescalating because of the presence of the dog.

**Patrol Work:** Using a K-9 to locate and apprehend a hiding subject, protection of the handler, tracking a missing person.

### **Team 1: Sergeant Lyle D Sinclair and Nick**

#### **Patrol Activities**

Building Search (patrol) = 12

Demos = 10

Deterrent/Apprehension = 2

Vehicle searches (narcotic) = 15

Building searches (narcotics) = 7

Controlled substance/Paraphernalia finds = 6



Sgt. Sinclair and Nick are certified by Midwest Canine Alternatives for patrol work and narcotics detection. They were also certified with United States Police Canine Association in January for narcotics. Sgt Sinclair and Nick also attended a Canine Enhancement course in August in Bismarck and at the end of this class Sgt Sinclair and Nick were certified for narcotic detection by National Police Canine Association.

Sgt Sinclair and Nick continue to be requested for numerous dog demos to include Detective Camps and “safety week” demos at grade schools. Nick’s ability to remain calm with little children is highly sought after and leaves the students with a favorable impression of the Police and Police Service Dogs.

One notable event that Sgt. Sinclair and Nick were involved with in 2010 was when Sgt. Sinclair and other officers were in a local mobile home park looking for a subject trying to break into a mobile home. The caller was in the mobile home and scared off the subject when he called the police. Another officer on foot noticed the subject and called out where he was going. Sgt Sinclair and Nick took a path to “intercept” the subject. The subject saw them and laid down. He was apprehended without incident by patrol officers who were in the area.

### **Team 2: Officer Nolan Canright and Bear**

#### **Patrol Activities**

Building Searches (patrol) = 7

Demos = 2

Deterrence/Apprehension = 0

Vehicle Searches (Narcotics) = 21

Building Searches (Narcotics) = 9

Controlled Substances/Paraphernalia Finds = 8

Officer Canright and Bear were certified through Midwest Canine Alternatives in 2010. Canine Bear began to show signs of fatigue in 2010 which ultimately led to his medical retirement at the end of the year. Shortly before retiring, Bear ended his career with one of his largest narcotic finds. On October 18, 2010, Officer Canright and Bear were called to assist the NDHP on a vehicle stop in Morton County. Bear was able to give an indication that the suspect vehicle contained a controlled substance. A search of the vehicle later revealed 72 pounds of marijuana.

The following agencies requested the assistance of the department K-9 teams in 2010:

Metro Area Drug Task Force  
North Dakota Parole and Probation  
Mandan Police Department  
Burleigh County Sheriff’s Department  
North Dakota Highway Patrol



## **ADMINISTRATIVE SERVICES**

The Administrative Services Section is primarily responsible for coordinating the Department's budget, recruitment, hiring and promotional processes, as well as the accreditation process. The section is also responsible for conducting internal affairs investigations, managing the complaint and grievances processes, and monitoring grants and income. Lieutenant Ziegler is the supervisor of the Administrative Services Section and also serves as Accreditation Manager.

In addition to Lieutenant Ziegler, the Administrative Services Section consists of Officer Sue Anderson who serves as Accreditation Officer and Officer Kent Kaylor who serves as the Research Analysis Officer (RAO). Lieutenant Ziegler also serves as the commander of the Records/Reception Section and the liaison with the Chaplaincy.

### **Research and Analysis Officer (RAO):**

In May of 2010 the Research Analysis Officer (RAO) position was created. The Department uses the results of the (RAO's) analyses to better understand crime problems and traffic problems in Bismarck and to develop the best solutions to these individual problems.

There are three types of analysis: tactical, strategic and administrative.

- Tactical analysis is used to address short term crime problems. It aides in the identification of specific crime series, crime patterns and offenders.
- Strategic analysis is used to identify the causes, trends and concentration of long term crime problems.
- Administrative analysis is the collection and mining of data by the use of statistics, research methods, spreadsheets, databases, charts, reports and crime mapping.

The Research and Analysis Officer looks for concentrations of individual events that might indicate a series of related crimes or a causation of traffic incidents. He also looks at small areas that have a great deal of crime or disorder, even though there may be no common offender.

### **Accreditation:**

The department was initially accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA) in 1991. A reaccreditation evaluation is conducted by a CALEA Assessment Team once every three years and the department has never had a lapse in accreditation.

Accreditation benefits both the agency and the community we serve. Accreditation increases the community's confidence in the competency of the department and it strengthens the agency's accountability through the adoption of a continuum of standards that clearly define authority, performance and responsibilities.

The Bismarck Police Department is one of only two CALEA accredited departments in the state. Maintaining accredited status is an on-going activity and requires constant monitoring and periodic updating of policies and procedures to ensure compliance with internationally accepted law enforcement standards. In July 2008, the department was one of a handful of agencies awarded a Certificate of Meritorious Accreditation for successfully maintaining accredited status for over 15 years.

The purpose of the accreditation process is to improve the delivery of law enforcement services by demonstrating that an agency's operations are in compliance with generally accepted standards. Accreditation requires a comprehensive review of every aspect of the department's organization, operations, and administration. The next reaccreditation evaluation will be in April 2011.

**Annual Review of Internal Affairs Investigations:**

Pursuant to CALEA Standard 52.1.5, the Bismarck Police Department completes and publishes an annual statistical summary of internal affairs (IA) investigations. Bismarck Police Department Policy 5201 governs the internal affairs function and the processing of complaints made against department employees. This policy requires that all complaints will be accepted and investigated, including those that are made anonymously.

Complaints that are minor in nature, as spelled out by policy, are referred back to the immediate supervisor of the employee involved. The supervisor may conduct an informal or formal inquiry.

Complaints that are serious in nature, again as defined by policy are assigned to the Administrative Services Lieutenant for investigation.

	2008	2009	2010
<b>Citizen Complaints:</b>	23	25	10
Sustained	3	2	0
Not Sustained	3	6	2
Exonerated	17	17	8
<b>IA Complaints:</b>	5	5	5
Sustained	1	1	2
Not Sustained	2	0	0
Exonerated	2	4	3

**Hiring:**

In 2011, the hiring of sworn officers continued to be a high priority for the Bismarck Police Department. When fully staffed the BPD has 101 sworn officers and 28 civilian personnel. Nine (9) officers were hired, trained, and integrated into the patrol staff in 2010. We have averaged 9.6 new officers hired per year over the last five years. This includes officers hired to fill vacancies created by other officers leaving the Department and to fill new positions authorized by the City Commission.

**Management Plan for 2010:** In 2010 we continued to focus on four key section priorities that had been identified for the Administrative Services Section:

- Our focus in 2010 was to maintain full staffing levels through staying ahead of the curve with recruitment and hiring both civilian and sworn personnel.
- Hiring/Recruiting – Assess and modify current process; development of a hiring eligibility list; and increase female and diverse candidate pool.
- Policy Maintenance – Maintaining compliance with our high standards of policy development and efficient policy review.
- In 2011 we will determine if the technological upgrades we made in 2010 are having the desired effect on our Records Section. This in turn will determine future staffing issues that may arise in this section.





## **POLICE YOUTH BUREAU**

The Bismarck Police Youth Bureau (PYB) has served the community's youth, families and law enforcement for 35 years with the goal of helping our youth avoid behavior that brings them in contact with the juvenile justice system. PYB is one of the nation's longest running youth programs dealing with juveniles and law enforcement issues. A director, who is a police lieutenant, six youth workers, four school resource officers and an office assistant II currently staff PYB.

PYB focuses on prevention, education and diversion to accomplish our mission:

- Prevention is accomplished through activity based interventions, which are mixed with short-term counseling efforts from the staff. These activities allow for role modeling and positive relationships. Area youth were provided the opportunity to interact with PYB and police officers in an informal, fun environment during the 25<sup>th</sup> Annual Cops 'n Kids Fishing Derby and a girls' camping outing.
- Education involves ongoing training and presentations in the schools, as well as to youth and adults in the community. PYB conducted 234 presentations to 7,840 attendees. While most of their presentations are to students in the schools, they also present on a variety of topics to the general public. PYB and the school resource officers also presented at the Citizen Police Academy.
- Diversion is a formal process that "diverts" juveniles out of the Juvenile Court system into an informal setting that is administered by PYB. These youth are not adjudicated and have the opportunity of avoiding this process by their involvement at PYB. Juveniles who have committed felony offenses or are ongoing repetitive offenders are not eligible for diversion. During diversion, PYB works with the juvenile and the family and makes referrals for additional services as necessary. The goal is to hold the juvenile accountable for the offense and to prevent recidivism.

In 2010, there were a total of 1877 juvenile citations issued. Of those, 539 citations were referred to PYB for diversion. PYB also receives referrals from schools and parents. The total citations represent an 11% increase over those issued in 2009; which is approximately a 5% increase from the five-year average.

In 2010, youth workers dealt with 553 crisis calls, 371 of which were to assist officers with juvenile issues. Early intervention in these crisis situations is an important function provided by PYB, as it helps to keep the situations from escalating into a more serious incident. It also helps free up officers to return to other duties.

See the following pages for Police Youth Bureau Statistics.

## PYB ACTIVITIES

### RESTITUTION & COMMUNITY SERVICE

Restitution Recovered/Collected	\$559.47
Community Service Hours	1094
PYB Work Crew Hours	306

### PLACEMENTS

Actual Placements	177
Avoided Placements	81

### YOUTH WORKER PRESENTATIONS

School Presentations	213	7170 Attendees
Other Presentations	14	357 Attendees
Total Presentations	227	7527 Attendees

### SCHOOL RESOURCE OFFICER PRESENTATIONS

School Presentations	75	3328 Attendees
Other Presentations	6	354 Attendees
Total Presentations	81	3682 Attendees

### CITATIONS ISSUED BY SCHOOL RESOURCE OFFICERS

Juvenile citations issued by School Resource Officers – 421

### OUT-REACH PROGRAMS

Cops 'N Kids Fishing Derby	30
Wilderness Outings	9
Teen Tour*	20

\*In conjunction with Youthworks, YMCA, Bismarck Public Schools, and Parks & Recreation.

### CITED REFERRALS

Assigned to:	2009	2010
Juvenile Court	1234	1302
PYB	433	539
Other	24	36

### PARENT/SCHOOL REFERRALS

School Referrals 8    Parent Referrals 9

### RECIDIVISM

First Offense:	658	35% of total
PYB Recidivist:	365	19% of total
Court Recidivist:	824	44% of total
Other:	30	2% of total
<b>Total Citations:</b>	<b>1877</b>	

Total Intakes:	469
PYB Recidivist:	115    25% of total

### PYB DRUG & ALCOHOL EDUCATION

Drug & Alcohol Education Program 97 attendees  
South Central MIP Class 11 attendees

### JUVENILE CITATIONS BY AGENCY

Bismarck Police Department	1639
Burleigh County Sheriff's Department	177
Lincoln Police Department	20
Mandan Police Department	10
Other	31



## TOTAL JUVENILE CITATIONS

OFFENSE	COUNT	F	M	OFFENSE	COUNT	F	M
Minor in Possession	268	132	136	Fireworks	8	0	8
Runaway	189	113	76	Leaving the Scene of an Accident	5	3	2
Shoplifting	190	109	81	Bomb Offense	2	0	2
Curfew	134	68	66	Violated Driver's Permit	1	0	1
Unruly	200	103	97	Sniffing Inhalants/Huffing	2	1	1
Disorderly Conduct	151	45	106	Trespassing	2	1	1
Theft of Property/Deception	49	19	30	Sexual Assault/GSI	11	0	11
Assault	86	36	50	Reckless Driving	1	0	1
Possession of Drug Paraphernalia	89	27	62	Smoking/Tobacco Violation	13	7	6
Criminal Mischief	45	11	34	Disobedience of Judicial Order	3	1	2
False Information	18	6	12	Delivery of Controlled Drug	6	1	5
Possession of Marijuana	64	13	51	Auto Theft	6	2	4
Criminal Trespass	40	12	28	Forgery	2	1	1
Truancy	44	26	18	Throwing Missiles	3	0	3
Driving Under Suspension	8	2	6	Accomplice to Theft	1	0	1
Burglary	15	5	10	Fleeing in a Motor Vehicle	1	0	1
Ingestion/Consumption of Marijuana	36	6	30	No Driver's License	1	0	1
Fleeing from Officer On Foot	12	3	9	Reckless Endangerment	1	0	1
Poss. of Stolen Property	26	13	13	Hindering Law Enforcement	2	2	0
Possession of Other Drug	16	7	9	Open Container	2	0	2
Other Criminal Offense	25	8	17	False Alarm (911 Call)	2	0	2
Unauthorized Use of MV	8	5	3	Weapons Offense	1	0	1
Breaking Into Motor Vehicles	15	3	12	Littering	1	1	0
DUI	9	4	5	Discharge of Firearm in City (Includes BB Gun)	3	0	3
No Liability Insurance	15	3	12	Possession of Imitation Drug	1	0	1
Harassment	7	2	5	Disturbance of a Public School	3	1	2
Violated Driver's License Restrictions	7	2	5	Sex Offense	2	2	0
Vandalism	3	2	1	Selling Stolen Property	1	0	1
Terrorizing	9	2	7	Criminal Attempt	2	2	0
Resisting Arrest	6	2	4	<b>TOTAL CITATIONS 2010</b>	<b>1877</b>	<b>813</b>	<b>1064</b>

## JUVENILE CITATIONS-ANNUAL COMPARISON

Offense	2009	2010	+/-	Offense	2009	2010	+/-
Accomplice to Theft	2	1	-50.00%	Misrepresentation of Age	1	0	-100.00%
Actual Physical Control	1	0	-100.00%	No Driver's License	2	1	-50.00%
Assault	69	86	24.64%	No Liability Insurance	9	15	66.67%
Auto Theft	3	6	100.00%	Open Container	1	2	100.00%
Bomb Offense	7	2	-71.43%	Other Criminal Offense	11	25	127.27%
Breaking into a MV	10	15	50.00%	Other Traffic Offense	2	0	-100%
Burglary	19	15	-21.05%	Poss. of Dangerous Weapon	0	0	0%
Concealed Weapon	1	4	300.00%	Poss. Drug Paraphernalia	54	89	64.81%
Criminal Attempt	1	2	100.00%	Possession of Marijuana	39	64	64.10%
Criminal Mischief	42	45	7.14%	Poss. of Imitation Drug	0	1	100.00%
Criminal Trespass	25	40	60.00%	Poss. Meth Paraphernalia	1	0	-100.00%
Curfew	151	134	-11.26%	Possession of Other Drug	12	16	33.33%
Delivery of Controlled Drug	3	6	100.00%	Poss. of Stolen Property	14	26	85.71%
Discharging Firearm in City	0	3	300.00%	Reckless Driving	4	1	-75.00%
Disobedience of a Judicial Order	3	3	0.00%	Reckless Endangerment	1	1	0.00%
Disorderly Conduct	126	151	19.84%	Resisting Arrest	8	6	-25.00%
Disturbance of a Public School	0	3	300.00%	Runaway	172	189	9.88%
Driving Under Suspension	19	8	-57.89%	Selling Stolen Property	0	1	100.00%
DUI	10	9	-10.00%	Sex Offense	0	2	200.00%
False Alarm (911 Call)	1	2	100.00%	Sexual Assault/GSI	4	11	175.00%
False Information	40	18	-55.00%	Shoplifting	168	190	13.10%
Fireworks	8	8	0.00%	Smoking/Tobacco Viol.	3	13	333.33%
Fleeing from Officer	19	13	-31.58%	Sniffing Inhalants	6	2	-66.67%
Forgery	3	2	-33.33%	Terrorizing	8	9	12.50%
Harassment	9	7	-22.22%	Theft of Property	72	49	-31.94%
Hindering Law Enforcement	1	2	100.00%	Theft of Services	1	0	-100.00%
Indecent Conduct	1	0	-100.00%	Throwing Missiles	2	3	50.00
Ingestion/Consumption of Marijuana	19	36	89.47%	Trespassing	6	2	-66.67%
Leaving the Scene of an Accident	7	5	-28.57%	Truancy	22	44	100.00%
Littering	0	1	100-00%	Unauthorized Use of MV	11	8	-27.27%
Menacing	2	0	-100%	Unruly	142	200	40.85%
Minor in Liquor Establishment	5	0	-100.00%	Vandalism	9	3	-66.67%
MIP/MIC	285	268	-5.96%	Violation of Driver's License Restrictions	9	7	-22.22%
				Violation of Permit	6	1	-83.33%
				Weapons Offense	0	1	100.00%
				Window Peeping	0	1	-100.00%
				<b>TOTAL CITATIONS</b>	<b>1691</b>	<b>1877</b>	<b>11.00%</b>



## JUVENILE CITATIONS-FIVE YEAR AVERAGE

SAMPLING OF JUVENILE TRENDS									
	2005	2006	2007	2008	2009	5 Year Average	2010	2009 v 2010	2010 v 5 Year Average
Total Citations	1692	1985	1849	1689	1691	1781.2	1877	11%	5%
MIP/MIC	302	367	344	316	285	322.8	268	-6%	-17%
Possession of Marijuana	67	69	64	54	39	58.6	64	64%	9%
Possession of Drug Paraphernalia	67	74	63	35	54	58.6	89	65%	52%
Delivery/Possession of Other Drugs	6	14	16	14	15	13	22	47%	69%
Smoking	17	10	10	13	3	10.6	13	333%	23%
DUI	13	15	14	17	10	13.8	9	-10%	-35%
Assault	79	109	72	57	69	77.2	86	25%	11%
Disorderly Conduct	133	183	129	132	126	140.6	151	20%	7%
Terrorizing	4	12	19	17	8	12	9	13%	-25%
Carrying a Concealed Weapon	7	8	4	4	1	4.8	4	300%	-17%
Harassment	1	7	4	8	9	5.8	7	-22%	21%
Runaway	121	168	157	143	172	152.2	189	10%	24%
Unruly	145	180	176	165	142	161.6	200	41%	24%
Curfew	143	120	156	98	151	133.6	134	-11%	0%
Truancy	36	41	12	14	22	25	44	100%	76%
Shoplifting	97	96	114	154	168	125.8	190	13%	51%
Theft of Property	68	49	79	75	72	68.6	49	-32%	-29%
Vandalism/Criminal Mischief	89	113	55	85	51	78.6	48	-6%	-39%
Possession of Stolen Property	9	14	18	11	14	13.2	26	86%	97%
Trespassing	15	37	31	30	31	28.8	42	35%	46%
Burglary	11	17	17	12	19	15.2	15	-21%	-1%



## **CRIME PREVENTION/COMMUNITY SERVICES SECTION**

There are four officers assigned to The Bismarck Police Department's Crime Prevention section. All give presentations to the community on various crime prevention topics, such as bank robbery, shoplifting and personal protection; give tours of the building; and conduct security surveys of homes and businesses.

Officer Pat Renz is the coordinator of the Adopt-A-Cop program, coordinator of the bike patrol program, is the lead Intoxilyzer operator, works with the reports from the online-reporting system, is the primary Neighborhood Crime Watch officer and coordinates with local banks on updating information for alarm response.

Officer Nolan Canright and Officer Clint Fuller were transferred to Crime Prevention in July, 2010. Officer Canright is coordinating the alarm billing, false alarm reduction efforts and is responsible for liaison and crime prevention efforts with the local business community. Officer Fuller is doing the weekly landlord reports and is responsible for liaison and crime prevention efforts with local residents and neighborhood groups. Both conduct public presentations and tours.

The supervisor of Crime Prevention/Community Services is Sgt. Mark Buschena. In addition to his supervisory duties, Sgt. Buschena is the Bismarck Area Crime Stopper Coordinator, Volunteer Program Coordinator, manager of the Landlord Notification Program, and is the department's Public Information Officer.

During 2010 CP/CS had direct contact with 14,801 people through presentations, tours and fingerprinting. This is 8,368 people more than last year's total of 6,433. Not included in this total are individuals who call or stop in with specific questions or requests.

The following is a break down of the 3 major areas of contact by CP/CS:

**PRESENTATIONS:** We gave 104 presentations in 2010, up from 2009's total of 79. The number of people reached by these presentations was 12,626, compared to last year's 4,441 people. The presentations were on a variety of law enforcement topics. The three presentations most required were: Stranger Safety/911 (24), Work Place Violence/Robbery (18), and Personal Protection (12).

**TOURS:** In 2010, we gave 17 tours to 187 children and 116 adults, for a total of 303 people taken through the department. This is up from 2009's 11 tours given to 230 people. This is down from 2008's 20 tours given to 317 people. We gave tours to Cub Scouts, Detective Camp, University of Mary and BSC students, and others.

**FINGERPRINTING:** We fingerprinted 1,724 adults, for gaming, weapons permits, federal employment and others. We also fingerprinted and/or distributed child ID kits to another estimated 1,000 children at Ameriprise Zoo Event, ATA Black Belt Academy, Northwest Tire, and Safety Village, among others. We registered 97 sex offenders.

Other programs conducted or coordinated by the Crime Prevention/Community Services Section include:

**VOLUNTEER PROGRAM**

The department's volunteer program began on August 1, 2006 when CP/CS was assigned to develop a volunteer program to find volunteer assistance in staffing the animal impound requirements created when Pet Connection went out of business. This program has gradually expanded since 2006 and in 2010 volunteers worked 2,275 hours at an estimated cost savings to the department of \$47,443.75. Since we began the program, volunteers have worked 6,723.25 hours, at an estimated cost savings of \$140,179.80. Volunteers currently provide assistance at the Animal Control facility, in the Records Section, with technology projects, and with fingerprinting of applicants for various permits or background checks. A department goal for 2011 is to expand the use of volunteers into other areas of the department.

**MEDIA LIAISON ACTIVITIES**

The Crime Prevention/Community Services Section serves as the department's primary liaison with the local media. Sergeant Buschena serves as the department's Public Information Officer and has almost daily contact with the media in this role. Additionally, the Section regularly sends out news releases, to include addressing areas of concern in the community or to provide timely safety tips for special events or holidays. The Section also works closely with Community Access Television to provide programming to improve safety in our community.

**ALARMS**

The Section compiles statistical data on false alarms in Bismarck and this information is used for statistical purposes and for billing of those alarm holders who exceed the allowable false alarms under City ordinance. Historically, less than one percent of alarm activations in Bismarck are for actual crimes in progress. In 2010, there were 962 alarm calls received in the following categories:

- 1) False alarm caused by employee error – 452 or 47% of the total;
- 2) False alarm caused by equipment problem – 47 or 4.9% of the total;
- 3) False alarm caused by an unknown or miscellaneous cause – 47.7% of the total; and,
- 4) Crime in Progress – 4 or 0.4% of the total.

False alarms create a significant demand on police officer resources and create additional dangers as officers respond to these alarms. As a result, CP/CS works to reduce the number of false alarms through prevention and education efforts.

**CITIZEN SURVEY**

The Crime Prevention/Community Services Section is responsible for conducting a triennial survey of citizens' opinions of the Bismarck Police Department. Results of the survey are useful in department strategic planning and in training Bismarck Police Officers. Many law enforcement services and citizen's needs are established as a direct result of the data received. The most recent survey was conducted in 2009 and the next will be completed in 2012.

**ON-LINE REPORTING SYSTEM**

In September of 2009, the department implemented an on-line reporting system. This system allows a person to report certain offenses to the Police Department via the internet rather than reporting the crime in person to an officer at their home or at the police department. This is a convenience for the person needing to make a police report and it saves them and the Department time without sacrificing quality. Officer Renz of the CP/CS checks the reports submitted on-line every day, and will follow up with the



reporting party via email or telephone if additional information is needed. The reports are then routed through normal channels.

### **CITIZEN POLICE ACADEMY**

The Citizen Police Academy is conducted once a year to provide interested citizens with an in depth look at the Police Department. Students in the Academy attend class one night per week for a 10 week period and receive presentations on the various sections and functions of the Police Department. The Academy includes hands-on involvement, to include a ride along with a patrol officer and participation in decision making training scenarios. Officer Renz of CP/CS is the primary coordinator of the Citizen Police Academy which is conducted in the fall of each year.

### **BISMARCK AREA CRIME STOPPERS**

The Crime Stoppers program is designed to allow citizens to make anonymous tips to the department in order to provide information useful in solving crimes and 2010 was the twenty-third year the program has been in existence in Bismarck. The program provides for potential monetary awards to those who provide a tip that leads to an arrest. Following are the statistics for 2010:

- 1) Number of code numbers assigned to callers – 64
- 2) Number of phone calls received – 83
- 3) Number of cases solved – 7
- 4) Number of defendants tried/convicted – 7/7
- 5) Number of rewards paid/declined – 1/0
- 6) Amount of awards paid - \$200.00
- 7) Value of stolen property recovered - \$1,000.00
- 8) Value of narcotics recovered - \$1,270.00

### **BISMARCK-MANDAN SAFETY COUNCIL**

Crime Prevention/Community Service officers represent the Department at the monthly meetings of the Bismarck-Mandan Safety Council and instruct at the Safety Council's annual "Safety Village." CP/CS is also involved with the planning and conducting of the Safety Council's annual bike rodeo and helmet distribution.

### **SECURITY SURVEYS**

Upon request, CP/CS officers will visit a home or business and make an assessment of the current physical security measures. The officer will then make recommendations, if needed, on areas that can be improved to lower risks of being a crime victim. Areas addressed include doors, locks, windows, lighting, fences, landscaping, alarms and more, depending on whether the location is residential or commercial. With the addition of the two new Crime Prevention officers in 2010, this is an area CP/CS hopes to be able to expand upon.

### **ADOPT-A-COP**

This is a program that was initiated in 1994 and matches a police officer with an elementary school. The program involves patrol officers volunteering to spend time at their assigned schools, developing positive relationships with the students, acting as role models, and serving as a liaison between the school administration and the police department. The Crime Prevention/Community Services Section coordinates the Adopt-A-Cop program in conjunction with the Police Youth Bureau. For the 2010-2011 school





year, Officer Josh Brown is assigned to Riverside, Officer Fuller is assigned to Pioneer, Officer Shaun Burkhartsmeier is assigned to Centennial, Officer Mark Otterness is assigned to Solheim, and Officer Tim Sass is assigned to Myhre.

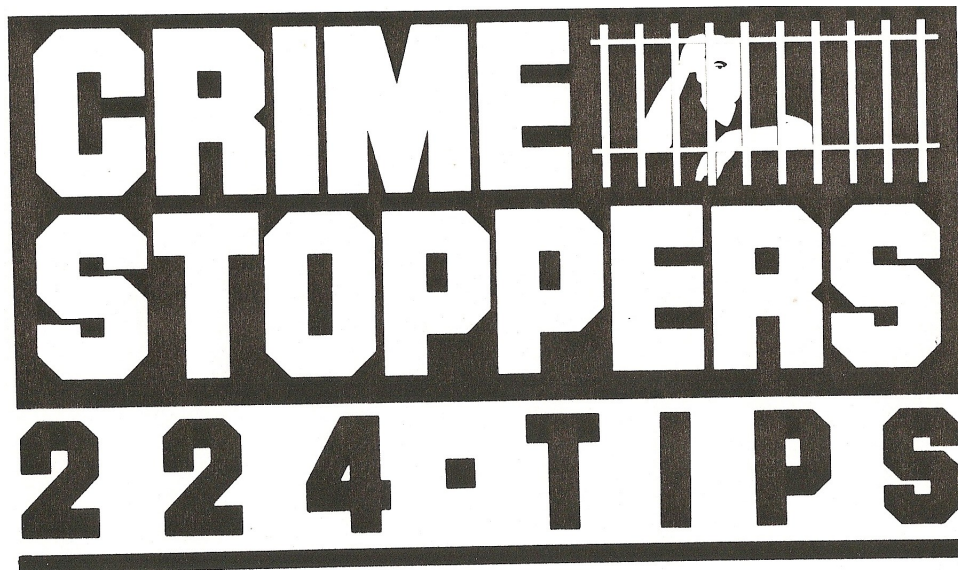
#### **LANDLORD NOTIFICATION PROGRAM**

In November 2002 Crime Prevention/Community Services was assigned the task of implementing a program to notify landlords of police responses to property they manage. The object is to reduce crime at apartment complexes, mobile home courts, or other multi-occupant properties and reduce the amount of time police spend responding to repeat calls at various properties. The reports also provide landlords with information as to situations involving police response to their properties. CP/CS currently generates weekly reports to 76 landlords under this program.

Additionally, CP/CS officers will work with landlords on specific residences where problems are identified in order to provide an effective solution to all parties involved.

#### **OTHER PROGRAMS**

The Crime Prevention/Community Services Section also coordinates the Neighborhood Crime Watch and Operation Identification programs for the department. CP/CS officers also are involved in a large number of special projects throughout the year that benefit the community and serve to develop and enhance positive relationships between the community and the police department.





## **RECORDS AND RECEPTION**

The Records and Reception Section is staffed by seven Office Assistants who are under the direct supervision of Principal Office Assistant Kelly Broeckel.

### **RECEPTION**

The Office Assistants in Reception are responsible for answering and routing incoming phone calls received by the Department. In 2010, Receptions answered 41,069 phone calls and entered 10,346 calls for service into the Computer Aided Dispatch (CAD) system. The Receptionists also greet and assist citizens who come to the Department for a variety of services such as animal licensing, fingerprinting, and other services. In addition to these duties, the Receptionists are responsible for many other duties, such as typing crime report narratives, filing protection orders, and other office tasks. The Reception staff members are Debbie Kenner, Amy Senger, and Sheree Locken.

### **RECORDS**

The Records staff is responsible for recording the department's operational activities utilizing a computerized Records Management System (RMS) that serves as a central repository for written records. Information stored and made available through the RMS allows the department to evaluate criminal activity. Records personnel respond to requests from department personnel and the general public for information concerning police reports and accident reports. Records staff members are DeeAnn Anderson, Kerri Anheluk, Tammy Czapiewski, and Jennifer Horner.

## **EVIDENCE AND PROPERTY**

The Evidence Section is staffed by Evidence Technicians Wanda Vedder and Dave Hess, both of whom are Certified Property and Evidence Specialists. Officers identify, collect, package and inventory evidence in the investigation of crimes and motor vehicle crashes. It is then logged into secured evidence storage facilities by the department Evidence Technicians. The Evidence Technicians are responsible for safeguarding the property and recording any change in the custody of the property, such as submission to the State Laboratory for analysis, use in Court, or the final release. Depending on the type of case or statute of limitations, some evidentiary items may be retained for years. The Evidence Technicians are diligent in properly releasing, or otherwise disposing of, items that no longer need to be held. Hundreds of found or abandoned items are also retained in evidence and released to the lawful owner when they are identified.

At the end of 2010 there were over 20,000 separate pieces of evidence being stored. During 2010, there were 5,835 separate items of evidence submitted from 2,223 cases.

## **FACILITY MAINTENANCE**

The Facility Maintenance Section of the department is responsible for the maintenance of the various department building facilities. In addition to the Headquarters facility at 700 South 9<sup>th</sup> Street, the Police Department maintains a vehicle impound building and storage lot and the Animal Control facility which are both located at 2109 North 52<sup>nd</sup> Street. The department also maintains an outdoor firing range located at the 9-11 Police and Fire Training Facility located near the intersection of N 66<sup>th</sup> St NE and 17<sup>th</sup> Ave NE.

There were no major capital improvement projects to department buildings in 2010. In 2011, there are several significant projects planned to include an upgrade of the air handlers at the headquarters facility, chip seal of the headquarters parking lot, and resurface of the vehicle impound lot.

The maintenance staff is comprised of Maintenance Attendant III Jeremy Kjos and Maintenance Attendant I's Allen Helfrich and Rod Hill.



## **TRAINING**

The Training Section is supervised by Sergeant Steve Scheuer and Officer Mark Thompson is the full time Training Officer. The Section is responsible for identifying, preparing, coordinating and implementing training of new recruits, as well as providing in-service and on-going training for existing employees. Additionally, Training Section personnel identify training opportunities outside the Department and they coordinate attendance at this training.

The North Dakota Peace Officer Standards and Training rules require that every officer successfully complete a P.O.S.T. certified firearms qualification course each year and that each officer successfully complete at least 60 hours of P.O.S.T. certified training during each three year licensing cycle. These are minimum requirements and our officers routinely exceed these requirements.

Each year, new training programs are developed and existing programs are updated to meet the comprehensive needs of the Department. Training is conducted within the Department by our own certified instructors as well as having personnel attend specialized training outside provided by nationally certified instructors. The overall training includes recruit pre-service training for new recruit officers and new non-sworn personnel, refresher and recertification training, in-service training, advanced and specialized training, and weapon proficiency and certification. The ever changing law enforcement environment requires frequent review and adjustment of the training effort. Additional demands on the profession also require very extensive recruit training as well as periodic in-service training for all personnel. This ensures that all personnel remain current with new procedures and techniques in addition to fulfilling legal and procedural requirements.

The Department has two modern, well equipped rooms designated as classrooms. We also have several other rooms that are configured for training and they are used for such things as briefing the officers before they go on duty and section meetings such as the Police Youth Bureau weekly meetings. One of the classrooms was constructed to serve as a storm shelter and as an Emergency Operations Center. Both classrooms are routinely used not only for Department training, but also for City wide training such as Incident Commander System training which may include Public Works, Fire Department, Public Health and sometimes outside agencies such as the Civil Air Patrol. The Department often hosts law enforcement training which involves officers from the surrounding communities.

The outdoor shooting range is managed by the Bismarck Police Department; however, it is available for use by all of the law enforcement agencies in the Region.

During 2010, Department personnel accumulated 17,388.7 hours of training. The Department also provides instructors for in-house as well as for numerous outside training courses and presentations. Last year, the Department instructors provided 2,261.7 hours of instruction.



## **SPECIAL PROGRAMS**

### **BISMARCK MOUNTED POLICE**

The Bismarck Mounted Police is an auxiliary unit of the Bismarck Police Department that has been in existence since 1966. Members of the Mounted Police are volunteers who share an intense interest in horsemanship as well as a strong desire to provide public service to their community. Members come from all facets of community life; professionals, businesspersons, members of the armed services, skilled tradesman and laborers. Members of the Mounted Police provide their own horse and most of the equipment and they participate without pay for their services.

The unit is routinely requested to participate in activities throughout North Dakota and even out of state. In addition to participating in public events and ceremonies, they are available to assist with search and rescue as well as parking and crowd control as requested by the Department. To develop and maintain their skills, the Mounted Police holds a weekly practice session during the summer at the Walt Neuens Horse Arena or the Missouri Valley Complex.

During 2010 the Mounted Police conducted 13 practices to include one Search and Rescue practice. They also participated in 13 events, 4 potential precision drill performances and 1 fundraiser. The events included the Global War on Terrorism Ceremony at Fraine Barracks, the Veterans cemetery, Buckstop Junction Flag Raising events on horseback, and the annual Safety Social. Additionally they were designated the Official Mounted Honor Guard for the Governor in North Dakota, an honor that has been held for several years.

Two people joined the Mounted Police in 2010 bringing the total to 17 Active, 4 Honorary Inactive, and 2 Prospective Members. An ongoing goal is to boost the membership of this great organization. They believe that with a stronger membership base and dedicated practices they will have a greater opportunity to perform their Precision Drill Performances for rodeos or other events and remain a strong, viable community asset.

Officers this year were Priscilla Sauer, Captain; Becky Doepke, 1st Lt; Susan Mitchell, 2nd Lt; Jana Zander, Warrant Officer; Dale Zeigler and Priscilla Sauer were appointed to perform the duties of Drill Sergeant.



Bismarck Mounted Police





## **SPECIAL PROGRAMS**

### **BISMARCK LAW ENFORCEMENT CHAPLAINCY**

The Bismarck Law Enforcement Chaplaincy (BLEC) provides chaplain services to the Bismarck Police Department and other emergency service agencies in Bismarck and Burleigh County. The BLEC is a 501-C-3 Non-Profit Organization administered by a Board of Directors. Members of the Board of Directors are representatives from agencies served by the BLEC, chaplains, and public representatives at large. The BLEC is funded primarily by donations and grants, and also receives funding from the City of Bismarck and Burleigh County.

Our mission is to bring Crisis Intervention Services and pastoral care to the public and to emergency service workers when they are confronted by critical incidents that can be life changing. There is one full-time paid chaplain, Dan Sweeney. The Police Department provides office space for Chaplain Sweeney. There are 7 volunteer chaplains who also serve. They are Sam Saylor, Les Wolfgram, Nate Keith, Sr. Agnes Reinert, Terry Kern, Cecil Stanton and Frank Losos. Each chaplain represents a different denominational background so that the Chaplaincy can be diverse in serving the department.

This past year has been a busy one for the Chaplaincy. In October we closed out a grant obtained through the North Dakota Council on Abused Women's Services. Under this grant we were responsible to recruit and maintain a chaplaincy network that covers the state of North Dakota. We were also responsible to do trainings around the state. The trainings in this grant cycle had to do with Domestic Violence, Homicide and Suicide. In the previous year North Dakota had 4 murder-suicides in the state. We taught classes in Rugby, Harvey and Carrington.

We began a project to rebuild the Critical Incident Stress Management (CISM) Team in conjunction with the ND Department of Emergency Medical Services and the ND Department of Emergency Services. Chaplain Sweeney was sent to two "Train-the-Trainer" courses in Individual Crisis Intervention and Group Crisis Intervention. Subsequent to this training, the Chaplaincy sponsored training in Individual Crisis Intervention and had students from around the state attend this training in Bismarck. Our CISM team participated in group debriefings in Washburn, Hettinger, Standing Rock, Glen Ullin, Underwood and also for our own SWAT team here in Bismarck. Our team now has much experience in officer use of force scenarios. Individually, all of our chaplains are trained in CISM protocols and has done many one-on-one debriefings with officers.

This past year Chaplains Sam Saylor and Dan Sweeney taught the Community Service Chaplaincy Course here at the Bismarck Police Department. There was over 30 clergy from around the state that came for this training. The training fulfills all the requirements to become Basic Certified with the International Conference of Police Chaplains. Our entire chaplaincy also took the course as a refresher to continue their service with the departments we serve.

Our chaplaincy program has a ND POST certified course in officer stress and family dynamics. Chaplains Les Wolfgram and Dan Sweeney taught this course twice at the ND Basic Law Enforcement Academy. This course is the only one of its kind taught in the state.

Frank Losos joined our chaplaincy team this year. He will be serving in the Burleigh County Detention Center along with Chaplain Cecil Stanton. Chaplain Losos has been trained in the QPR Suicide Protocol as well as the CISM Individual Crisis Intervention courses. The goals of our work in the detention center is to keep inmates from doing self-harm and to encourage spiritual development to decrease the rate of recidivism of individuals, keeping them out of the law enforcement system.



## **PURSUITS**

When an officer in a police car equipped with emergency lights and siren activates the lights, and if necessary the siren, behind a motor vehicle the driver of that motor vehicle is required by law to pull over to the side of the road and stop. There are times, however, when a motorist may refuse to pull over and actually attempts to flee from the officer. North Dakota Century Code (NDCC) 39-10-71 states:

***Fleeing or attempting to elude a peace officer - Penalty.***

*1. Any driver of a motor vehicle who willfully fails or refuses to bring the vehicle to a stop, or who otherwise flees or attempts to elude, in any manner, a pursuing police vehicle or peace officer, when given a visual or audible signal to bring the vehicle to a stop, is guilty of a class A misdemeanor for a first offense and a class C felony for a subsequent offense within three years. An individual who violates this section while fleeing after or in the commission of a felony is guilty of a class C felony.*

The Bismarck Police Department tracks the number of times motorists fail to stop by either eluding or attempting to elude an officer's attempt to stop them. In 2010 there were 14 incidents where motorists eluded or attempted to elude the police, which amounts to a 12.5% decrease from the 16 incidents reported in 2009. The number of motorists who actually attempt to elude the police is very small when one considers that Bismarck Police officers make thousands of traffic stops a year.

The officers are trained that when a motorist flees from them, they analyze a multitude of varying factors in order to make a decision whether to initiate a pursuit of that vehicle or to disengage. This decision is based on the seriousness of the violation/crime committed and the danger or risk to the general public; the safety of the general public being top priority. In order to determine adherence to the department's pursuit policy, each incident is reviewed by a supervisor and the Field Services Commander. Thirteen out of the 14 incidents were deemed to have been within department policy. One (1) of them was determined to be outside department policy and the officer was counseled regarding the actions taken.

There was no damage to either public or private property and no injuries were sustained by officers or the public due to the incidents.

## **FLEET REPORT**

The Bismarck Police Department had 55 vehicles in its fleet at the end of 2010. These vehicles consisted of marked, unmarked and special purpose vehicles. The fleet is broken down into four sections by the fleet manager for record purposes. The four sections are: Patrol (15 vehicles); Detectives (15 vehicles); Traffic (8 vehicles) and Administration (17 vehicles). The Administration section includes the Police Youth Bureau, Support Services and all specialized vehicles, to include the Command Post, SWAT truck, Bomb truck, etc. In 2010 there were four vehicles replaced and/or decommissioned.

The department maintains (6) four-wheel drive type vehicles within its fleet in order to maintain the ability for officers to effectively reach all areas of the city during severe weather conditions. For example, during winter blizzards, the two-wheel drive squad cars cannot travel without getting stuck. The City of Bismarck jurisdiction area covers approximately 31 square miles, which contain over 372 miles of roadway. Our officers travel those roadways 24 hours a day, 7 days a week, to maintain the safety of all of our citizens.

The total distance traveled in 2010 by police department vehicles was 649,219 miles. A total of \$133,907.51 was spent on 52,835.49 gallons of fuel. This travel not only includes the daily miles driven by patrol officers, but also includes necessary travel to training sites both in state and out of state. The department fleet uses regular gas and diesel fuel. The total operating cost (includes maintenance and fuel costs) was \$229,075.81 for the entire police department fleet.



## **AWARDS**

### **EMPLOYEE OF THE YEAR NOMINEES:**

#### **SWORN:**

- ♦ SERGEANT SCOTT MEYERS
- ♦ CHAD FETZER
- ♦ ROBERT CARVELL
- ♦ KENT KAYLOR
- ♦ NOAH LINDELOW
- ♦ ROBYN KRILE

#### **NON-SWORN:**

- ♦ CONNIE CHMIELEWSKI
- ♦ ROD HILL
- ♦ TRAVIS RAU

### **EMPLOYEE OF THE YEAR WINNERS:**

**SWORN: CHAD FETZER**

**NON-SWORN: TRAVIS RAU**



L to R: Chief Keith Witt, Employee of the Year Officer Chad Fetzer, Deputy Chief Dan Donlin, and Deputy Chief Fred Wooten

## **AWARDS (CONT.)**

### **SAFE DRIVING CERTIFICATE:**

- ♦ SERGEANT SCOTT MEYERS
- ♦ JAN NASS
- ♦ BRIAN BURKETT
- ♦ CLAYTON MAIER
- ♦ KEVIN HUBER
- ♦ PRESTON MCKAY

### **LIFE SAVING AWARD:**

- ♦ BRAD JEROME

### **LETTER OF RECOGNITION:**

- ♦ ROBERT HAAS

### **COMMENDABLE SERVICE CERTIFICATE:**

- ♦ MIKE BOLME
- ♦ DEAN CLARKSON

### **VOLUNTEER AWARDS**

### **PHYSICAL FITNESS AWARDS**

### **RETIREMENT OF K-9 BEAR**



Officer Nolan Canright and his K-9 Bear receiving their Retirement plaque from Chief Keith Witt.

## CONTACT US:

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### Visit our Website

[www.bismarck.org](http://www.bismarck.org)

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